

MSc in Oncology

Including PG Certificate and PG Diploma

Student Handbook

2018/19





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Introduction

Foreword from the Academic Dean



It is my very great pleasure to welcome you to The Institute of Cancer Research (ICR) as a new MSc student or, if you are returning to the second or third year of your studies, to welcome you back.

The ICR's mission is to make the discoveries that defeat cancer.

One of our main goals is to educate and train the next generation of cancer researchers and clinicians. This is a goal we take very seriously, and we have invested a great deal to provide this modular part-time course for day-release students.

Upon completion, it is possible to graduate with a University of London Postgraduate Certificate or Diploma or, having additionally completed a research dissertation project, a Master of Science degree. The whole ethos of the course is designed to support you in developing a successful and productive scientific and clinical career in oncology.

This Student Handbook has been put together to help you in your time as an ICR postgraduate student by explaining the requirements of the programme you are following, and by drawing your attention to important procedures and regulations. It explains the expectations we have of you as a student, and the rights and entitlements you should expect of us. It is also intended that new, updated and additional information will be provided to you from time-to-time as the course progresses, which will be available on the ICR's virtual learning environment, Canvas.

In addition to this Handbook, you should also read the [ICR Academic Regulations](#), which are available on Canvas.

In conclusion, it is important that the course is both accessible and relevant. We place great emphasis on your feedback, both on academic and non-academic matters. Please help us and those that follow you on this course by providing us with feedback throughout your time here.

If you have any queries or concerns during your time at the ICR, please contact the MSc course team at mscadministrator@icr.ac.uk in the first instance.

I wish you all the very best for your time at the ICR.

Clare

Professor Clare Isacke
Academic Dean

Introduction from the Course Directors



Dr Rema Jyothirmayi
Part A

On behalf of the Institute of Cancer Research (ICR), we would like to thank you for choosing to study our Postgraduate Certificate/Postgraduate Diploma/MSc in Oncology. We extend a very warm welcome to you and hope that you very much enjoy being a postgraduate student here. Based on the former London Oncology Course that was successfully run through the Royal College of Radiologists, our course has been significantly redeveloped and enhanced to meet exacting contemporary UK higher education academic quality assurance standards. The course will therefore provide you with an up-to-date knowledge of the science behind, and the principles of, modern day cancer management. If followed to its maximum extent, it will also provide students with an MSc degree from the University of London.



Dr David Bloomfield
Part B

This part-time, day release course is ideally suited to complement workplace-based, clinically-oriented training in all specialities dealing with cancer patients. For those training in clinical oncology, it meets the current requirements for training for the FRCR examinations of the Royal College of Radiologists. However, we hope that this course will help you to develop skills beyond those which are required just for examination purposes. We hope it will help you better understand why and how cancer is managed, and broaden your clinical and intellectual perspectives in whichever field related to cancer that you choose.



Prof Robert Huddart
Part C

The course is designed to be as flexible as possible. It is divided into three Parts, A, B, and C, and adopts a modular format that is particularly well suited to part-time students. You will see from the structure of the course, described within this Handbook, that the learning is delivered over a two-year period in Parts A and B on a one-day-a-week basis. An additional year is also allowed for research work (Part C), the successful conclusion of which will lead to the award of the MSc degree. Whilst there are possible exit points at the Postgraduate Certificate and Diploma level, we would encourage all students to continue to Part C, the MSc stage, as an optimum way of developing and demonstrating a high level of skill in the practice of oncology.

We also hope that you will benefit from the considerable learning resources available to you as a student at a leading specialist higher education institution like the ICR. We encourage you to make full use of resources such as online journals, the ICR's virtual learning environment Canvas, and the initiatives provided by the ICR's e-learning team.

We look forward to meeting you in the near future and hope that you will find this course both enjoyable and profitable. If you have any particular comments on any of the modules, your first 'port of call' is one of the Module Leaders. If there are any

issues that you cannot resolve with the Module Leaders, or any issues regarding the course overall then please feel free to contact us, the Course Manager, or any members of the MSc course team. We will always be happy to discuss anything with you.

All the best,

Rema, David and Robert

The MSc Course Directors

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Course description and details

1.1. Overview

Welcome to the MSc in Oncology at the Institute of Cancer Research (ICR). This is the only postgraduate educational course in the UK specifically directed to the needs of medically qualified doctors specialising in oncology. We believe that this gives you a unique opportunity to learn by interacting as equals with your teachers and peers.

You will leave the MSc with a detailed knowledge of the basic sciences underpinning the practice of oncology, practical applications of research methods, together with site specific clinical practice and an appreciation of the professional and educational values within medical and clinical oncology. The MSc course emphasises interactive learning, developing clinical judgement, and critical approaches to evidence.

1.2. The Institute of Cancer Research

The ICR, London, is one of the world's most influential cancer research institutes, with an outstanding record of achievement dating back more than 100 years. We are world leaders in identifying cancer genes, discovering cancer drugs, and developing precision radiotherapy. Together with our hospital partner, The Royal Marsden NHS Foundation Trust, we are rated in the top four centres for cancer research and treatment worldwide.

The ICR operates as a research institute, a higher education institution, and an exempt charity. The institute is split over two sites: with two buildings in Chelsea, the Chester Beatty Laboratories (CBL) on Fulham Road and our registered offices on Old Brompton Road; and then our campus site in Sutton. Both sites are co-located with our hospital partner, The Royal Marsden.

Relevant addresses

The majority of teaching for the MSc in Oncology takes place off site in a conference facility, CCT Venues Barbican. The weekly teaching sessions for Part A and B of the course are held at this facility on a Thursday (Part B), and Friday (Part A). Part C has fewer contact hours, and so monthly sessions are held in the training rooms in the ICR's Chester Beatty Laboratories (CBL).

The addresses of the venues relevant to the course are as follows:

Teaching venue: CCT Venues Barbican

Aldersgate House, 135-137 Aldersgate Street, London EC1A 4JA

Tel: **+44 (0)20 7796 5949** | MSc Mobile: **+44 (0)77 1137 5957**

ICR registered offices | MSc in Oncology course office

123 Old Brompton Road, London SW7 3RP

Tel: **+44 (0)20 7153 5386/5384/5228** | Fax: **+44 (0)20 7153 5388**

ICR Chelsea site

Chester Beatty Laboratories, 237 Fulham Rd, London SW3 6JB

ICR Sutton site

15 Cotswold Road, Belmont, Sutton, Surrey SM2 5NG

1.3. Key contacts

The MSc course team is the first point of contact for any administrative matters (e.g. timetabling and arrangements for assessment). The team is based at the ICR corporate offices, but are present at the teaching venue on course days (Thursday-Friday).

Any academic matters should be forwarded to the appropriate Module Leader or Part C Tutor, the Course Directors, or Course Manager as appropriate.

Key people

Course administration

General enquires	MSc Administrator mscadministrator@icr.ac.uk	Tel: 020 7153 5228 (M-W) Tel: 020 7965 5949 (Th-F)
Course Manager	Anna Pili anna.pili@icr.ac.uk	Tel: 020 7153 5386 (M-W) Tel: 020 7965 5949 (Th-F)
Head of Registry Operations	Clare Gardner clare.gardner@icr.ac.uk	Tel: 020 8722 4228

Course Directors

Part A	Dr Rema Jyothirmayi rema.jyo@nhs.net	Tel: 016 2222 5304
Part B	Dr David Bloomfield david.bloomfield@bsuh.nhs.uk	Tel: 012 7369 6955 (x4602) (on sabbatical Sep-Dec 18)
Part C	Prof Robert Huddart robert.huddart@icr.ac.uk	Tel: 020 8661 3529

1.4. Canvas: The virtual learning environment

Canvas (**students.icr.ac.uk/canvas**) is the ICR's virtual learning environment (VLE), which contains all information relating to the course, and provides online access to course materials and lecture notes. All assessments and assignments will be carried out or submitted through Canvas, and all important course

announcements and notifications will be sent through it. Canvas also provides a gateway to other useful resources like forms and regulatory documents.

It is mandatory for all students to use the VLE, as this is the primary means for managing course content and communications. Students are responsible for checking their Canvas notification settings are set appropriately so they are notified promptly of any course announcements or changes, and for regularly logging into Canvas to read messages. The course team will assume that any messages sent through Canvas have been read.

All students will be given a Canvas login at enrolment. Always use Canvas on a modern, up-to-date browser – ideally Chrome or Firefox. A short guide on how to navigate the site is on Canvas.

1.5. Description and aims of the programme

The programme is a modular taught postgraduate course for specialist postgraduate students focused on the fields of clinical and medical oncology. The overall aim is to encourage proactive problem solving approaches and a reflective approach to medical or clinical oncology practice, producing graduates who are well equipped with the highly refined intellectual, scientific, and clinical skills necessary for leadership careers in twenty-first century oncology.

The individual modules are each designed to provide detailed and distinct skills, together with advanced knowledge in a particular aspect of oncology at Master's level. Together, these lead to a coherent part time programme with possible exit points at the Postgraduate Certificate and Diploma level. An additional dissertation is required for award at the MSc degree level.

The curriculum has also been designed to equip students in the field of clinical oncology to sit the Part 1 and Part 2 examinations for Fellowship of the Royal College of Radiologists (FRCR). For medical oncologists, this course meets the identified need for a theoretical basis to their structured training and will encompass the knowledge required for the medical oncology 'exit' examinations. The Research Methods module also provides core competences for NIHR Academic Clinical Fellows, as recommended by the Department of Health 2008.

Aims of the course

Postgraduate Certificate & Diploma

The Postgraduate Certificate/Diploma aims to:

- provide a thorough theoretical understanding of cancer together with an in depth and systematic understanding of current cancer treatments and cancer research;
- enable the application of theoretical knowledge in the clinical environment, informing working practice, and considering work-based experience in an academic context;

- expand and develop advanced skills of critical awareness, advanced reasoning, analysis and evaluation, enabling informed judgements to be made on complex scientific and clinical issues;
- expand and develop advanced skills in decision-making informed by the interaction between theoretical knowledge and clinical practice;
- expand and develop advanced skills in communication for the management and care of cancer patients; and
- deliver the relevant curriculum and professional education at postgraduate level to enable students in the field of clinical oncology to sit the examinations for Fellowship of the Royal College of Radiologists.

Master of Science

In addition to all the aims and objectives above, the MSc course allows students to:

- develop and demonstrate advanced skills in research methodologies and techniques through undertaking a research-based dissertation or equivalent in a clinical setting;
- develop and demonstrate originality in the exploration of the issues and constraints of undertaking research in a clinical setting, thus developing the ability to engage more effectively in future research activity within the student's organisation; and
- develop and demonstrate the qualities and transferable skills necessary to contribute towards raising standards in the chosen specialty through research.

1.6. Programme structure

The programme is made up of three elements, Parts A, B, and C, each taking one academic year to complete.

Parts A and B

Part A and Part B are the taught elements of the course, and exit after one or both of these results in being awarded the Postgraduate Certificate or Diploma, respectively. Part A focuses on basic cancer science and is normally studied before Part B, which focuses on the clinical aspects of oncology. Part B may only be studied before Part A in exceptional circumstances. Academic guidance will be given to any applicant wishing to pursue this option.

Contact hours

Each Part comprises 600 notional learning hours; these learning hours include approximately 180 contact hours, with the balance comprising private study plus assessment time. Teaching days are typically Friday for Part A, and Thursday for Part B, however there are also some additional sessions that can fall on other days. Please refer to the calendar on Canvas for full details of these particular sessions.

Module structure

Parts A and B are made up of a number of teaching modules, each contributing credits towards the overall course mark upon successful completion of the respective summative end-of-module assessments. Some modules feature specific

topic areas, which are listed in the tables below. All modules are compulsory; however, some topics are optional. Students must attend all lectures on all topics, except during the Cancer Therapies module when students choose a pathway to follow and are able to miss the alternative pathway's lectures.

- For Cancer Therapies (Part A), students must complete two compulsory topics then choose a pathway to follow by selecting one more optional topics. Clinical oncologists will be required to take the Advanced Radiation Sciences pathway, while medical oncologists will be required to take the Experimental Cancer Pharmacology route.
- For Cancer Treatments 1 and 2 (Part B), students will attend lectures on all topics listed, but will then choose to submit their assessments on one topic from each module (at least one assessment must be related to a core topic).

Module and topic breakdown

Module	Credits
<i>Part A</i>	
Cell and Molecular Biology of Cancer	10
Statistics for the Oncologist	10
Cancer Therapies	30
Introduction to Radiation Sciences (<i>compulsory</i>)	
Clinical Pharmacology (<i>compulsory</i>)	
Advanced Radiation Sciences (<i>optional</i>)	
Experimental Cancer Pharmacology (<i>optional</i>)	
<i>Part B (all topics are compulsory)</i>	
Research Methods	10
Cancer in Context	10
Cancer Treatments 1	20
<i>Core topics</i>	
Urological malignancy	
Gastrointestinal malignancy	
Gynaecological malignancy	
Specialist topics	
Acute oncology	
Palliative care	
Late effects	
Sarcoma	
Skin (including melanoma)	
HIV-associated malignancy	
Cancer Treatments 2	20
Core topics	
Breast malignancy	
Head and neck malignancy	
Lung and respiratory malignancy	
Specialist topics	
Paediatric/teenage/young adult cancer	

Central nervous system malignancy
Lymphoma/haematological malignancy
Oncology in the developing world

Further details of each of the modules, including their respective learning outcomes, can be found in the individual module guides available on Canvas.

Part C

Part C is devoted to the research dissertation. However, mandatory teaching sessions also take place approximately once a month throughout the year and consist of masterclasses on various topics timed to coincide with the progress of the project and/or one-to-one tutorials with Part C Tutors. Successful completion of this year results in being awarded the full Master of Science degree. Part C may only be studied after successful completion of Parts A and B.

Contact hours

As it is worth 60 credits, Part C also comprises 600 notional learning hours. The vast majority of these will be the independent study time you contribute to your research project, including writing up the dissertation. However, approximately 15% of these hours (~10 days across the year) will be the mandatory monthly teaching sessions that will form the basis of your attendance record for the year.

Structure

Completion of a research project is mandatory to gain the award of MSc in Oncology.

Module	Credits
<i>Part C</i>	
Dissertation/thesis/peer-reviewed paper	60

1.7. Key dates and course timetable

The calendar in Canvas holds all key course related dates, as well as the full course timetable and specific module teaching dates. The Canvas calendar is kept up-to-date with current information and as such should take precedence over all other sources; it is, however, subject to change throughout the year. Students are responsible for checking dates in Canvas.

Students are encouraged to use the Canvas iCal calendar feed which incorporates all course events and assignment dates into their own personal calendars, such as those provided by Google, Apple or Outlook. Any updates made in Canvas will then be synced to that calendar.

1.8. Lecture notes and lecture capture

For most sessions, lecture notes (a lecturer's full slide set) will be uploaded to Canvas within one week of the lecture being given. Where possible, most Part A and B lectures are also recorded (typically both visual and audio recording) – these

will be accessible through Canvas. Lecture capture recordings display the video feed of the presenter synced with a view of what is on screen, as well as a full list of all slides and their titles. Content can be searched for key words and these searches can be used to find a specific point within the presentation. Links to all lecture content are present on the module homepages on Canvas. Lecture capture content can also be accessed using the 'Videos' link in the sidebar navigation menu. Recordings will not always be available: sometimes lecturers ask us not to record their session, and occasionally our lecture capture system may be unavailable owing to maintenance or technical difficulties. Students will also have access to all available lecture content of the previous academic year.

1.9. Career relevance

On graduation, the aims and objectives of the course will have enabled students to develop the specialised theoretical, clinical and medical skills to pursue excellence in defeating cancer. The course will develop students' own careers by equipping them with a high level understanding of the theory and practice of cancer science, advanced cancer treatment, and the science of cancer research – all to the benefit of cancer patients. The course will also facilitate students to prepare for professional oncology examinations. One of the attractions of following the course to Diploma and MSc level will be the career advantage of having such a qualification in the highly competitive job market for consultant posts.

1.10. Annual monitoring and periodic review

The MSc in Oncology is subject to both annual monitoring and a five yearly periodic review. The annual monitoring process provides an opportunity for self-evaluation, self-reflection and scrutiny at a module, programme and institutional level. The periodic review is a more substantial process with a wider range of inputs and is one of the ICR's key quality management and enhancement processes.

2

Marking and assessment practice

2.1. Types of assessment

A variety of assessment methods are used to test a student's learning during the MSc course. A fuller description of the specific assessments for each module is given on the module's pages on Canvas, or in the Module Guides. Part C is assessed by the research dissertation only. More information about this assessment is available on the Part C pages on Canvas, in the Part C guide or in [Section 2.6](#).

Both formative and summative assessments are used in Part A and B, as follows:

Formative

Formative testing is done primarily to assist learning, through single best answer tests (SBAs). Students are required to take and pass SBAs in most modules in order to be eligible for credits.

Summative

Summative assessment is carried out through essays and assignments, including case studies, critical reviews, reflective diaries, audits and protocol development discussions. Pass results contribute to the award of credits and an overall mark for the module, which in turn count towards the overall award.

2.2. Formative single best answer tests

Most modules in Part A and B of the course include at least one formative single best answer test (SBA) on the module content. These are primarily intended to assist your learning and confirm your mastery of material from across the module – however, you will be required to take and pass the SBA(s) for each module in order to be eligible to earn credit and pass the module overall. You must achieve a score of at least 50% to pass; however, the score from the SBA will not contribute to your overall module grade.

These tests are delivered as online timed assessments via Canvas, and are usually made available for a period of 21 days after the taught element of the module. They should be taken in your own study time during this period. In general, SBAs consist of 25 questions which must be answered within 45 minutes. 10 marks are awarded for each question answered correctly, and you must score at least 130 out of 250 to pass. In Part B, some modules feature shorter SBAs, which consist of 15 questions that must be answered within 30 minutes. 10 marks are awarded for each question answered correctly, and the minimum pass mark is 80 out of 150.

You are permitted two attempts to pass each SBA during the 21 day period. Students who do not pass at the first attempt are advised to revise the topic, then attempt the SBA again before the end of the release period. **Note:** you must wait 24 hours before starting a second attempt. Questions will be randomised and it will not be the same test as the initial attempt.

Any student scoring below the pass mark on a second attempt will be required to attend a tutorial with the relevant Course Director to review progress, discuss where to focus revision, and plan when to attempt the test again. The candidate will be allowed one further attempt; if a candidate fails this further attempt there will be a review by the Course Directors to decide how best to support the student in passing the SBA.

2.3. Submission of summative assignments

All summative coursework for Part A and B must be submitted via Canvas unless otherwise instructed. Submission deadlines are listed on the individual module pages on Canvas, but are subject to change so check throughout the course.

General rules

Two identical electronic copies of the assignment must be submitted via Canvas, by the strict submission deadline detailed on the assignment submission page. These copies will be checked against each other and used for plagiarism checking, then will be made available to markers and examiners where required.

Format and content requirements

Style

Use Arial font, with a point size of 11. Paragraph spacing should be 1.5 lines. Use single spacing after commas, colons, semi-colons, question marks and exclamation marks, and double spacing after a full stop.

Anonymity

All students are given individual anonymous numbers after registration which must be included in all submitted coursework. Please contact the MSc course team if you are unsure of your number. Your name must not appear anywhere in the coursework file (including in the filename).

Word count

Each assessment has a strict, designated word limit. The total number of words in the coursework must be clearly stated on the first page of the assignment. The word count should include the full body of the document (including labels, captions, subtitles etc.), with the exception of the front page information as detailed below and a clearly delineated references section at the end. Penalties will be applied to any submissions with a word count above the stated limit.

First page

Your document should list the following details on the first page:

- anonymous number;

- module title;
- essay title – where there is a choice of assignment (e.g. a specific topic or paper chosen for review) state this too;
- word count;
- academic year;
- Module Leader's name.

Submission guidance

How to upload to Canvas:

- files should be uploaded in Microsoft Word .doc or .docx format;
- login to Canvas;
- locate the appropriate module on your Dashboard, or use the 'Modules' menu;
- use the assessment links on the module homepage to access the submission pages, or use the 'Assignments' menu;
- typically, there will be two identical assignments for each piece of coursework – one for each marker;
- choose the first marker's assignment and click the 'Submit Assignment' button;
- 'Browse' and upload the file from your computer;
- click the 'Submit Assignment' button to complete the submission;
- use the link within the assignment description text to access the second marker's assignment and submit the same document to this as well.

Submission deadlines

Submission deadlines are listed on the assignment pages on Canvas, but are subject to change throughout the course so always check. All coursework must be submitted by 23:00 on the day of the deadline otherwise it will be considered late. In the event of a technical difficulty with Canvas, you may email your submission to the course team or provide them with an electronic copy in person, ahead of the deadline. It is therefore in your interest to submit well in advance of the deadline.

Confirmation of submission

Upon submission of the assignment, the Canvas page will show a 'Turned in!' notification, detailing the exact time of submission. Look for this to ensure submission has been fully completed. Use the 'Re-submit assignment' button up until the submission deadline to replace the uploaded document with another.

2.4. Marking of summative assignments and release of online feedback

All written work in Part A and B is assessed on the following marking criteria:

- skills of scholarly presentation and use of source material;
- skills of critical analysis; and
- appraisal and synthesis of theory and practice.

All summative coursework will be anonymously marked directly in Canvas, using a percentage scoring scheme. The pass mark for coursework is 50%. Full details of the marking criteria are available on Canvas.

Each assignment will be assessed by two independent makers and both will give written feedback on the work. It is anticipated that markers comments and feedback will be released to you via Canvas after the marking period, within six weeks of coursework submission and prior to the Examination Board. All marks are subject to moderation, ratification and conferment at the MSc in Oncology Examination Board. Any marks released before this will be provisional and for guidance only. All scheduled feedback release dates are detailed on the specific module pages on Canvas.

Where provisional marks indicate that a student's work is below the expected standard, an informal meeting will be arranged with the appropriate Course Director, before the student's next written submission deadline and the relevant Examination Board, if possible. After marks have been confirmed by the Examination Board, any students scoring below the pass mark will be invited to a formal tutorial with a Course Director or Module/Topic Leader to help prepare for resitting the assessment.

2.5. Resubmission of summative assignments

Resubmissions for summative assessments of Part A and B are submitted in the same way as original coursework. Two identical copies of the rewritten coursework are submitted to the appropriate assignment within the Resubmissions module in Canvas, by the deadline detailed on the assignment page. The documents will be checked for plagiarism, and then will be made available to markers and examiners where required. Marking will be anonymous and feedback will be received in the same manner as before.

2.6. Part C assessment

For Part C, the full research project dissertation is assessed. The dissertation should be formatted and presented according to the guidelines stipulated in the Part C pages on Canvas, or in the Part C guide. Students will also be expected to present their findings at a research presentation day, usually held in July – however, this will not contribute to the thesis mark.

Assessment

The dissertation will be assessed by two independent examiners, typically Part C Tutors, according to the following marking criteria:

- identification and formulation of the topic chosen;
- use of source material;
- skills of critical analysis;
- appropriate choice of research methods;
- analysis and interpretation of research findings;
- synthesis of theory and practice concepts; and

- skills of scholarly presentation.

Marks will be awarded for general features such as logical page layout, grammar and spelling, and references as well as for scientific content. Marks will automatically be deducted for any missing structural components, late or over-length submissions. A full breakdown of the marking procedure for Part C can be found in the Part C guide, or Part C pages on Canvas.

2.7. Plagiarism and academic integrity

Plagiarism is the copying or use of the work of others, whether intentionally or unintentionally, as if it were your own. Such work may come from any source, whether published or unpublished, in print or online; covering everything from text, diagrams and images to ideas, judgements, and results. The ICR uses a range of approaches to check for plagiarism, including running electronically submitted coursework through the Turnitin software tool.

Where identified, plagiarism will be formally penalised as an examination offence, as set out in the ICR Academic Regulations, and dealt with under the [ICR's Examination Offences Procedure](#). In particular, any coursework determined to be copied from published work is expected to be treated as an outright fail. Other sanctions, outlined in the ICR Academic Regulations and Examination Offences Procedure, may also apply.

The following guidance will help you avoid plagiarism, and ensure that all material submitted as an ICR student can be treated as your own work:

- where any use or mention is made of the work of others, it should be acknowledged;
- a recognised citation system should be used;
- quotations must accurately refer to and acknowledge the originator(s) of the work;
- direct quotations, whether extended or short, must always be clearly identified;
- paraphrasing – using other words to express the ideas or judgements of others – must be clearly acknowledged;
- diagrams, and similar, must be fully referenced;
- work done in collaboration with others must appropriately refer to their involvement and input; and
- use of your own past work should be referenced as clearly as the work of others. Re-using material from earlier essays is discouraged, and may be treated as an offence if not clearly and justifiably explained.

Please ask staff for advice on any specific issues where you are unsure about what is permissible.

2.8. Extensions and extenuating circumstances

If you have any problems with submission of your coursework or dissertation, please contact the MSc course team immediately. All discussions will be treated with the utmost confidence.

Students who know in advance that they will be unable to submit by the deadline may request an extension by completing the [Late Submission of Course Material form](#), available on Canvas. The application must be submitted to the MSc course team prior to the deadline, and due consideration will be given on a case by case basis by the Course Director(s).

If a student does not submit coursework by the deadline due to any serious unforeseen, unpreventable and/or unavoidable circumstances then they can subsequently submit an application to claim extenuating circumstances, by completing the [Extenuating Circumstances form](#) available on Canvas. The Course Manager will advise in these circumstances. The application must be submitted to the Head of Registry Operations, via the MSc Course Manager, within seven days of the missed deadline.

Long-term medical conditions and/or disabilities are not themselves considered a basis for extenuating circumstances, and in such situations students should instead consider requesting an interruption of study (see [Section 3.6](#)). The Interruption of Study form is available on Canvas and should be submitted to the MSc course team. If a student undertakes a period of interruption, they are still able to access all course material available on Canvas during this time.

Late submission of coursework is only permissible if an extension has been agreed in advance and/or extenuating circumstances have been recognised.

2.9. Penalties for late or over-length submissions

Submissions, both coursework and dissertations, that do not follow the specific assessment guidance may be rejected or recorded as a breach of assessment criteria.

Late submissions

Material submitted late will be liable for a reduction in the mark, as described below, unless an extension or extenuating circumstances have been agreed. An assignment will be considered late if it is submitted any time after 23:00 on the day of the deadline.

Part A and B

- For material submitted between 23:00 on the day of the deadline and two weeks later, students will have 10% deducted from their mark, down to a minimum of 50% for work which would have passed if not for the penalty.
- Work submitted more than two weeks after the deadline will be recorded as a non-submission for the designated Examination Board meeting and receive an automatic fail. This work may be resubmitted for consideration at

the following Examination Board and will be treated as a resit. If it then passes, the mark will be capped at the minimum pass threshold of 50%.

Part C

- For material submitted after the deadline and up to four weeks before the designated Examination Board, students will have 10% deducted from their mark, down to a minimum mark of 50% for work which would have passed if not for the penalty.
- Work submitted after the deadline and less than four weeks before the designated Examination Board meeting will be recorded as a non-submission and will receive an automatic fail. This work may be resubmitted for consideration at the following Examination Board and will be treated as a resit. If it then passes, the mark would be capped at the minimum pass threshold of 50%. If the dissertation is not resubmitted it will be recorded as a fail.

Over-length submissions

All submissions (both coursework and dissertations) which exceed the designated word limit will be penalised. The word limit includes all content within the body of the document (including labels, captions, subtitles etc.), with the exception of the front page details as described above and a clearly delineated references section at the end of the essay. The word count for Part C dissertations also excludes the summary/abstract and acknowledgements. Any assignment with one or more words over the word limit will have 10% deducted from the mark, down to a minimum of 50% for work which would have passed if not for the penalty.

2.10. Examination Board

Examination Board meetings are held in May and October. At these meetings, members of the Management Team, Module Leaders and External Examiners meet to finalise module marks. All marks are presented, considered and ratified at these meetings. Finalised marks will be released to students biannually, after these meetings.

2.11. Assessment regulations

Please refer to the ICR Academic Regulations, available on Canvas, for the overarching assessment rules governing the course, including the degree award scheme.

3

General information and requirements

3.1. The ICR Academic Regulations

All students are required to abide by the ICR Academic Regulations, which are approved by the Academic Board and published each academic year. These include general regulations, which relate to the overall learning environment in which all ICR students (both taught and research) study; as well as academic regulations that specifically cover research degrees, and taught programmes. They also include the assessment and examination regulations for these qualifications. The ICR Academic Regulations and other relevant policies mentioned in this Handbook can be found on Canvas.

3.2. Conditions of enrolment

Registration

It is a condition of your enrolment and registration as a student that you agree to abide by the regulations of the ICR and the University of London, and any other relevant ICR policies/procedures. This agreement will apply throughout your time of registration as a student.

Security access and attendance

Students will be given a security card at enrolment, which will be used to monitor attendance on teaching days and also allows access to all ICR buildings.

ICR building access

Students must wear their security card at all times whilst in any ICR building. Whilst there, students may visit the Library and training rooms but must not enter any other areas apart from the respective canteens. If you are encountered elsewhere in the building you will be escorted back to the reception area and the incident will be reported to the Site Manager. Student disciplinary procedures will be used in cases of wilful disregard of these conditions (see [Section 5.6](#)).

Students are also asked to wear their ICR student ID at the CCT teaching venue.

Attendance

The security card will also be used to monitor attendance on teaching days. All students will be asked to tap their cards on to the card reader at the start of both the morning and afternoon lecture sessions to record their presence. It is the student's responsibility to ensure they are marked present for a session, therefore it is important that students bring their security cards with them to both CCT Venues Barbican and CBL, otherwise their attendance will not be recorded. The security card will be cancelled on termination of registration.

3.3. Fees

The course fees for the 2018/19 academic session are as follows:

Home/EU (per annum)	Overseas (per annum)
<i>Parts A and B</i>	
£2,145	£9,580
<i>Part C</i>	
£1,450	£2,755

Course fees are subject to an annual increase.

3.4. The academic year

For Parts A and B, the ICR's academic year runs from 1st September to 31st August. There are two student intakes for these Parts of the MSc in Oncology course each year: one in autumn and one in spring. Part C of the course runs from October to September. Full course timetables, including teaching dates and assessment deadlines, are available on Canvas; however, these are subject to change throughout the course so check there for the most accurate information.

3.5. Punctuality and consideration for others

Punctuality

The ICR considers that arriving punctually for teaching sessions is essential, as well as being courteous and polite to the teachers and other students. Whilst recognising that, on occasion, lateness is unavoidable, it does disrupt and impede the learning process. As such, any students arriving late will be asked to wait for a break before entering the teaching room.

Mobile phones

Students are asked to refrain from using their mobiles during lectures. If you are on call, you are asked to take/return your calls during break times.

3.6. Attendance and absences

Attendance

Students are expected to attend at least 80% of the teaching sessions for each Part A and B module:

- students whose attendance falls to between 60-79% of the sessions in a module will normally be asked to attend an informal meeting with the Course Manager and/or Course Director(s);
- students whose attendance falls to between 50-59% of the sessions in a module will normally be asked to attend a formal meeting with the Course Director(s); and

- students whose attendance falls to below 50% of the sessions in any one module will normally be required to retake the module and attend all lectures again.

Part C students are expected to attend 75% of the mandatory monthly teaching sessions.

Course Directors have the right to raise attendance concerns with a student's educational supervisor.

Attendance registers are kept for all module teaching sessions. All students are asked to register their attendance at the beginning of every morning and afternoon session by tapping their security card onto the attendance card reader (or by signing in in the case of a technical fault). If you do not tap your card or sign in, we are not able to verify your attendance and you will be marked absent.

Absences

It is recognised that from time to time students may not be able to attend teaching sessions. Where applicable, all absences must be approved in advance by a Course Director. Students are asked to complete the [Leave of Absence form](#), available on Canvas, and submit it to the MSc course team prior to any planned absences. In cases of:

- **absence due to ill health**, students will be asked to complete the [Notification of Sickness form](#) on their return and may also be asked to provide medical certificates;
- **absence due to annual/paternity leave**, students will be asked to complete the Leave of Absence form prior to leave being taken. Where annual leave constitutes an absence of more than 20% of a particular module, the student will be asked to provide evidence to demonstrate their knowledge of any missed lectures;
- **absence due to clinical cover**, this will not be approved and students are asked to discuss any difficulties they may have with the Course Director(s).

Interruption of Study

Students who are likely to need a significant period of absence as a result of personal circumstances or ill health, should contact the MSc course team in the first instance as an interruption of study will probably be more appropriate (see [Section 2.8](#)). The ability to access to all course material on Canvas will be retained during this period of interruption. The [Interruption of Study form](#) is available on Canvas.

3.7. Degree requirements

To progress through the programme or obtain an award at any of the course levels, a student must have achieved the following credit thresholds from the marks awarded:

Postgraduate Certificate

- A candidate with a total of 60 credits will be permitted to exit with a Postgraduate Certificate if they do not wish to continue with the Postgraduate Diploma.
- Candidates must pass a minimum of 40 credits at this stage to be permitted to continue to the next level. Candidates with outstanding failed assessments will be expected to resit these at the next stage.

Postgraduate Diploma

- A candidate with a total of 120 credits can exit with a Postgraduate Diploma if they do not wish to continue to do the full MSc in Oncology.
- Candidates must pass a minimum of 90 credits at this stage before being permitted to progress to the Master of Science level. However, students must still pass any failed assessments from this level prior to submitting their dissertation.

Master of Science

- In order to exit with a full MSc in Oncology a candidate must have passed 180 credits in total, including successful completion of the dissertation module.

Classification of the degree

The overall classification for the individual awards will be calculated from the weighted average of the marks achieved in all modules, subject to ratification by the Examination Board. The overall mark for the individual module will be the average of marks awarded for each constituent assessment of the module.

The classifications of the Postgraduate Certificate and Diploma, and the full MSc are:

Percentage	Classification
<i>Postgraduate Certificate/Diploma</i>	
70-100	Distinction
50-69	Pass
0-49	Fail
<i>Master of Science</i>	
70-100	Distinction
60-69	Merit
50-59	Pass
0-49	Fail

A full breakdown of the requirements for each classification can be found in the ICR Academic Regulations, available on Canvas.

3.8. Graduation/award ceremony

At the end of each year, all students who are not exiting the course will be issued with a record of the modules they have completed, and the number of credits they have accumulated. Students will be notified if they have sufficient credit for the award of a certificate or diploma, or Master's qualification. Any student exiting the course without completing all the modules can request to be issued with a transcript recording the modules they have completed.

All qualifying exiting students are offered the opportunity to attend the ICR graduation ceremony. This is held annually, and also celebrates honorary degrees and other notable awards.

3.9. Student records

Student files are maintained by the MSc course team. The team monitors student progress and keeps a record of student assessment throughout the period of study. We are required to send details of all our registered students to HESA (the Higher Education Statistics Agency). These are processed in strict adherence to data protection legislation. For more information, please visit the relevant page on the ICR website (bit.ly/ICRprivacynotice).

3.10. Academic committees and meetings

The following academic committees are relevant to the MSc in Oncology course:

Academic Board

This committee is charged with considering and reporting to the Council all academic matters and questions of education policy. The chair of the Academic Board is the Academic Dean, and membership includes student representatives. Meetings are usually three times per year, and are video-linked between both ICR sites. One nominated MSc student can be a representative on this Board.

Taught Courses Committee

This committee is responsible for all matters related to the operation, management, development, and programme level quality assurance of the ICR's taught postgraduate courses. Membership includes the Course Directors, members of teaching staff, and student representatives. Meetings are three times a year, with additional meetings as necessary. One nominated student representative from each Part of the course (A, B, and C) can attend this committee as members.

Taught Course Student Liaison Committee

This committee is the primary environment for staff and taught course students to discuss matters affecting students in their work and wider student life. The committee meets at least twice a year, and meetings are chaired by a student representative. Other student representatives from each year group represent their cohort and form the committee, alongside the Course Directors and other members of Registry. The student representatives discuss any course issues with their

colleagues, as well as invite comments from and liaise with the Course Directors and MSc course team.

Student representatives

The ICR considers student involvement to be an essential element in its decision-making process, and as such student representation on committees is preserved in the [ICR's Articles of Association](#). Accordingly, students are entitled to be represented at these key academic committees to enable the student voice is heard.

The role of the representative is a responsible one: the student representative has the opportunity to influence decision making in the ICR at the highest level. Representatives are expected to attend all meetings and put forward a student perspective on all items on the agenda. If you are interested in representing the student body, please inform the MSc course team. Formal training in chairing meetings and being a representative on a committee is arranged for the nominated student representatives.

4

Roles and responsibilities

4.1. Student Charter

The ICR has a **Student Charter** (bit.ly/ICRcharter) jointly agreed with the student body, which sets out mutual expectations – what you can expect from the ICR, and, in turn, what the ICR's expectations are of you.

4.2. Role of the student

We expect students to contribute actively towards their academic programme by:

- preparing for and attending regular teaching sessions;
- contributing fully to class activities;
- undertaking personal study outside of core contact hours;
- submitting coursework by the advertised deadlines; and
- meeting attendance requirements.

The student is subject to the ICR's disciplinary procedures and is expected to abide by the rules of the ICR and the University of London. Academic misconduct, such as plagiarism or the falsification of experimental data, will not be tolerated.

4.3. Role of the Module/Topic Leader

Module/Topic Leaders take joint responsibility for the planning, management, teaching, delivery, and assessment of their modules (or topics within a module) on the course. They are responsible for selecting and inviting lecturers, creating the teaching timetable, and establishing the assignments and learning objectives.

4.4. Role of the Course Director

The Course Directors take joint responsibility for the academic management, leadership, planning, teaching, assessment, and general promotion of the ICR's Postgraduate Certificate/Postgraduate Diploma/MSc in Oncology course as a whole. Each Course Director also takes specific responsibility for the academic quality and standards of one Part of the course (Part A, B, or C), in conjunction with the Module/Topic Leaders of that Part.

The Course Directors review all course documentation and will oversee, through consultation with the Module/Topic Leaders, all matters concerning the academic organisation, content, and teaching of the course. They determine the general assessment approach for the course, participate in course and module review

processes, and participate in academic audit exercises undertaken by external organisations such as the QAA.

4.5. Role of the Academic Dean

The Academic Dean is responsible for the management of all education and training activities at the ICR. They are responsible for monitoring student welfare and academic progress (although the responsibility for this is devolved to the Course Directors for the MSc in Oncology), and for monitoring and ensuring degree programmes meet the rigorous standards of the ICR. In addition, the Academic Dean is also the chair of the Examination and Academic Boards.

4.6. Role of the Educational Supervisor

It is expected that all students will have an Educational Supervisor based at their NHS Trust. In the rare circumstance where this is not the case, the student will be asked to nominate a mentor.

4.7. Role of the Part C Tutor

Student's undertaking Part C of the course will be allocated a Part C Tutor to help supervise their research project. The role of the Part C Tutor is to:

- agree a plan of work with the student;
- monitor student progress at monthly tutorials;
- to sit on the Project Approvals Board for student proposals; and
- to assist in the marking of MSc dissertations.

4.8. Role of the local Academic Facilitator

Students undertaking Part C should seek a local Academic Facilitator (Supervisor) at their NHS Trust. The local Supervisor's role is to:

- provide day to day support for the research project;
- help guide the student in seeking appropriate permissions (e.g. ethics committee review);
- ensure the student has access to appropriate facilities at the local site.

4.9. Role of the external examiner

The ICR appoints two external examiners to ensure the academic standard of the course is appropriate, and consistent with the standards of similar courses elsewhere.

The current External Examiners are:

Professor Richard Cowan
Consultant in Clinical Oncology
The Christie NHS Foundation Trust
Manchester

Dr Di Gilson
Consultant in Clinical Oncology
St James Institute of Oncology
Leeds

It is not appropriate for students to contact External Examiners; this is forbidden by ICR Academic Regulations. Information about appeals can be found in the Academic Regulations, available on Canvas. The External Examiners provide reports to the Academic Dean twice a year, which are considered by the Taught Courses Committee and Academic Board, where contributions to the report's discussion may be made by student representatives.

4.10. Role of the Registry

The Registry, which includes the MSc course team, deals with all aspects of postgraduate study at the ICR. This includes coordinating student admissions, registration, maintaining student records and arranging conferences, lectures, and the graduation ceremony.

The MSc Manager and course team are available for advice in relation to regulations and procedures, or any other administration queries relating to the course.

5

Student support and welfare

5.1. Tutorials

All students will have the opportunity to meet the Course Directors for tutorials. Tutorial sessions will normally be arranged at break times, or during lunch, and on a 'sign-up' basis. The course team will keep a list of available 'slots' and days on which they are available.

5.2. Student feedback

All students are able to leave feedback about any aspect of the course in order to voice their opinions or concerns. The student feedback process provides an opportunity for students to provide confidential, anonymous feedback directly to the Course Directors and course team on their overall experience of the course or of a particular module. If students do not provide feedback it will be assumed that there are no concerns or problems with the modules or course. Students will also be asked to complete the annual Postgraduate Taught Experience Survey (PTES) which will inform the team further, and allow comparisons be made to other MSc courses nationally.

Analysis of all responses to the PTES will be carried out, and a report will be taken to and considered by the Taught Courses Committee. Changes to the course may result as a consequence of the feedback provided. The feedback will also inform the annual monitoring exercise, in combination with other sources of information like examination results and external examiners' reports.

Students will have the opportunity to leave feedback at the end of each teaching session, and again at the end of the module. Students may also leave anonymous feedback on any aspect of the course at any time using the anonymous feedback utility that is available on Canvas.

5.3. Pastoral care and welfare

The Course Directors, Course Manager and course team and, as appropriate, the joint Module/Topic Leaders, have responsibility for your day-to-day welfare, both academic and personal.

If you are concerned about issues related to your course, we advise you to discuss these, if possible, with the relevant Module/Topic Leaders in the first instance. If you feel unable to do so, you should normally approach one of the Course Directors or make an appointment to meet with them via the MSc course team.

We recognise however, that individual students may be reluctant to share personal difficulties with the Course Directors if they feel it may conflict with academic progress. In such a case, the Course Manager will be available to support you and advise of other sources of support.

The Occupational Health service provides a range of services for the promotion of the health and welfare of staff and students alike. The MSc course team can assist in accessing these services. Mental welfare at the ICR is supported by an ongoing initiative challenging bullying and harassment in the workplace and we have a team of volunteers, the Wellbeing Advisers, trained volunteers who may be your first informal point of contact if you believe you have experienced harassment, victimisation or bullying at work or have other concerns you would like to raise, ranging from mental health matters to other workplace concerns. The list of advisers can be obtained by emailing diversity@icr.ac.uk.

Students at the ICR are also able to make use of the following services:

- **London Nightline:** a counselling and information service for students in London. The service can be accessed by calling **020 7631 0101** or visiting their website (nightline.org.uk); and
- **Employee Assistance Programme:** available 24 hours a day to all staff, students, and family members in their household. It provides free counselling, legal, debt, and consumer advice, and can be accessed on **0800 282 193**.

Members of the British Medical Association can also access a range of support and advice around wellbeing and managing stress (bma.org.uk/advice).

5.4. Equal opportunities

The Institute of Cancer Research promotes equality of opportunity and does not tolerate discrimination, harassment, and victimisation on the grounds of your age, disability, gender, gender identity, gender expression, sexuality, race, religion or belief, parenting or marital status.

We believe that our strength comes from combining what we have in common – our shared goals and values – with what makes each of us different.

We are committed towards creating a non-limiting and fully inclusive environment for staff and students to achieve their organisational and personal goals, and recognise that providing appropriate support to individuals will help us to achieve this.

All students (along with all staff and visitors) are responsible for familiarising themselves with, and following, the [ICR's Equality of Opportunity policy](#). This is available on the ICR's website (bit.ly/ICRequality).

5.5. Bullying and harassment

Harassment and bullying can take a variety of different forms ranging from repeatedly ignoring a colleague or subjecting them to unwelcome attention, to

intimidation, humiliation, ridicule or offence. More extreme forms of harassment and bullying include physical threats or violence. Harassment and bullying may consist of a single incident or a series of incidents. Behaviour that may appear trivial as a single incident can constitute harassment or bullying when repeated. Harassment and bullying behaviour may not always be intentional, but it is always unacceptable.

The ICR has a firm commitment to equality of opportunity, and as such will not tolerate the harassment or bullying of one member of staff or student by another. The ICR has developed a policy to assist in developing a working environment in which harassment and bullying are known to be unacceptable, and where individuals have the confidence to complain about harassment and bullying should it arise, in the knowledge that their concerns will be dealt with appropriately and fairly. The [Challenging Bullying and Harassment policy and procedure](#), available on Canvas, outlines procedures to be followed by the ICR if a member of staff or a student feels they are being harassed or bullied in the course of their work, or as a result of their employment or their studies.

Students wishing to seek advice or discuss concerns about harassment may approach the Course Directors, a Module/Topic Leader, the MSc Course Manager, the Head of Registry Operations, the Academic Dean, or an ICR Wellbeing Adviser (see [Section 5.3](#)).

In addition to internal routes for reporting concerns, there is also an independent hotline service, which provides an alternative, safe, and secure way for staff and students to report any serious concerns in confidence. The new hotline number is **0800 374 199**. Reports can also be made online (wrs.expolink.co.uk/icr).

5.6. Health and safety

Students are required to familiarise themselves with the safety policies of the ICR's teaching venues (which will be highlighted at enrolment), and the [ICR's Health and Safety Policy](#), which is available on Canvas.

All staff and students have duties under the law to:

- take reasonable care for the health and safety of themselves and of others who might be affected by their acts and omissions at work;
- co-operate with the ICR in the implementation of its policy;
- not intentionally or recklessly interfere with, or misuse, anything provided in the interests of health, safety or welfare;
- use equipment provided by the ICR in accordance with their training;
- assist the ICR in identifying risks to health and safety at work; and
- bring to the ICR's attention any shortcomings in its arrangements for health and safety.

Security

You may only enter open access areas, rooms in which teaching has been arranged to take place, and the Library. Failure to observe this will result in student disciplinary procedures being invoked and withdrawal of your security card.

6

Resources and facilities

6.1. Library facilities

Students have access to a small number of core texts in the 'MSc Library' located in the teaching room at CCT Venues Barbican. The course team will be on hand to guide students to these resources. A number of core texts are also held electronically. A list of all MSc e-books and how to access them can be found on Canvas.

Off-site access

As a student of the ICR, you are able to access all of our electronic resources, databases and e-books (via journals.icr.ac.uk). All students will be issued a password for this site at registration, which will be valid for the duration of your studies.

Facilities at CBL and Sutton

The ICR has a library at both the Chelsea and Sutton sites. Qualified library staff are available at the library on the Sutton campus to help with any enquiries Monday to Friday, 9am-5pm. The library in CBL is not staffed, but there is 24-hour access to both libraries for registered users. Please register with the library staff by contacting library@icr.ac.uk. You can also arrange an induction at either site with a librarian. Books can be loaned for four weeks, with self-renewals available up to six times.

The physical environment at both sites provides a pleasant working space, with the opportunity for users to browse the collections and study in a quiet area. Plugs and network ports are provided for laptop use, and wireless access is available.

Other training

The Library offers training on literature searching in relevant biomedical databases like PubMed. Training can be booked by contacting the Library staff.

6.2. E-learning at the ICR

The ICR's E-Learning team works alongside students, researchers and healthcare professionals to explore new technologies and ways of providing engaging teaching and support for learners. The team has implemented a number of these initiatives to the MSc in Oncology, including the use of e-voting in classes and the recording of lectures.

Perspectives in Oncology (perspectives.icr.ac.uk)

All MSc students are encouraged to make use of the ICR's Perspectives in Oncology website, which is designed to give students a common grounding in many different aspects of cancer science. This may be of particular help during revision for the FRCR examinations. All new students will be automatically registered on this

website and are encouraged to complete the online modules at the beginning of the academic year.

Skills (skills.icr.ac.uk)

Skills is a blog-based website that provides transferable skills advice to students at the ICR. Though the site is specifically designed for research degree (such as PhD or MDRes) students, there is a considerable amount of information that will be of use to students on the MSc in Oncology course, particularly those on Part C. The site consists of several short articles written by a number of different people. Posts that may be of particular relevance to MSc students are those covering topics such as critical reading, organisation and time management, literature searches, presentations, and scientific writing.

Nature Masterclasses (masterclasses.nature.com/courses/28)

Nature Masterclasses is an online course in scientific writing and publishing. It is taught by editors from the Nature journals in bite size sections and covers the entire scientific publishing process, from writing a paper to publication. Many of the sections covered on the site will help with writing a thesis; particularly Elements of Writing Style. Off-site access must be made via the Journals webpage (see [Section 6.1](#)).

6.3. Learning and development

The ICR's Learning and Development team offers a number of training courses that may provide valuable skills to MSc in Oncology students, including statistical support, researcher development, and personal development. As students of the ICR, you are entitled to attend these courses. Browse the selection available at the website (training.icr.ac.uk), and then contact the team at training@icr.ac.uk for advice on how to register.

6.4. The Student Committee

The Student Committee is run by students for students. It operates on both ICR sites, is open to all ICR students, and runs a range of social activities. The Student Committee is affiliated to the National Union of Students (NUS) and the University of London's student union, Student Central (see [Section 6.5](#)), and meets regularly with Registry and Faculty at Student Liaison Committee meetings. To get involved with the Student Committee contact them at studentcommittee@icr.ac.uk.

6.5. Student Central

Student Central is the student union for all of the University of London's colleges, and is located on Malet Street in Bloomsbury (in central London). Students of the ICR are entitled to free full membership which enables participation in a range of activities, and use of facilities including cafés, bars and live music, and its own fitness club and swimming pool (for an additional fee). Student Central also hosts many clubs and societies. The Student Central website provides more details (studentcentral.london).

6.6. The Careers Group

Free careers advice, guidance, and information is offered to all current ICR students by The Careers Group, which is the University of London's higher education careers service. ICR students are also permitted to continue to receive advice for up to one year after they finish their studies.

The Careers Group provide a range of services to students and also offer a special email advice service for ICR students, as well as Skype consultations with advisors. Contact training@icr.ac.uk to be put in touch with them.

NB. The information contained in this document was correct at the time of going to press. Any amendments relating to the course or changes to published dates will be announced to students via Canvas. Information found on Canvas will always be the most accurate and up to date information available. Where anything in this Handbook contradicts the ICR Academic Regulations, the ICR Academic Regulations take precedence.

[End of MSc in Oncology Student Handbook]

Last updated 24 September 2018
The Institute of Cancer Research (2018)